Misericordia University
Student Research Grants Program
2019-20

Up to $30,000 is available for student research projects for 2019-20. It is anticipated that 30-45 projects will be funded this year. There is no limit on single project budget requests; however, generally it is anticipated that awards will be between $500 and $1,000. Students are encouraged to undertake research and creative projects that will contribute new insights in the student's chosen academic field. Projects that meet the guidelines are encouraged.

Purpose: The purpose of the student research grants program is to stimulate student interest in research, to increase the quality of existing student research, and to provide support for dissemination of high quality student research.

Eligibility: Undergraduate students who have completed at least 30 credits of college credit and are currently enrolled in courses. All graduate students currently enrolled in courses.

Process: Submit an application which includes the following:
(Forms can be found on my-MU on the student page under academic links – Student Research Grants, or the Office of Sponsored Research on the University's website.)
http://www.misericordia.edu/page.cfm?p=778

1. **Cover Sheet –**Faculty Advisor needs to sign and print name, and date.

2. **Research Plan –** *(Please note that if the research has already been completed the research methodology still needs to be explained)*
    a) Arts and Humanities Research: Area of interest, need for the research, relevant literature review, research plan, contribution to the field.
    b) Quantitative Research Studies: problem statement/hypothesis, literature review, need for the research, research design, sample, method of analysis, limitations, contribution to the field.
    c) Qualitative Research Studies: area of interest, need for the study, including multiple citations within a cursory literature review narrative, list of references, research design, plans for data analysis, contribution to the field.

3. **Research Contribution**
    a) Describe the potential this project has for increasing the body of knowledge in your field and, 2) describe your plans for disseminating the findings (presenting at Misericordia University's poster day does not apply)

4. **Contribution to Student Learning**
    a) Describe how your project will enhance your learning experience.

5. **Timeline**
    Include a timeline not to exceed 12 months which illustrates your research plan.
    If the study will include human subjects, include your timeline for IRB review.

6. **Budget Justification**
   A budget justification for all requested expenses is required. Be specific in justifying each expense.

7. **Budget**
   All submissions must use the budget form. Project related costs and travel for presentation of research at professional conferences are eligible for funding. **Only expenses incurred after the application is approved, and before graduation will be funded.** Justification for your request should be clear. If funds are sought for travel for more than one presenter, please break the costs down for each individual. Seek consultation with your faculty advisor to assure compliance with budget justification requirements. Faculty advisors will be responsible for assisting the student in completing appropriate forms for reimbursement. (*Please submit expenses in a timely manner; see general conditions for more information.*)

   Please be aware that funding decisions may be limited, if you do not provide all the information and follow the application directions.

   In addition, students can only submit one grant application and expenses for only one conference per award cycle. Also, funding for only one conference will be supported if the same information is presented at future conferences without any new data provided.

8. **Support**
   A support letter from the faculty advisor must be submitted in addition to obtaining his/her signature on the cover sheet. The support letter must detail specific student involvement in the research. If a faculty member is an author on any paper, poster, or presentation related to the research, please outline the percentage contribution of the student(s) and the percentage contribution of the faculty member.

PROCESS FOR REVIEW OF GRANT APPLICATIONS

Committee Members: The review committee will be composed of six full-time faculty members, three from the College of Arts & Sciences, two from the College of Health Sciences & Education and one from the College of Business with an interest in and/or experience with student research.

TIMELINE FOR SUBMISSION/REPORTING: There will be 3 application periods annually.

October 4th	Applications are due
October 30th	Awards announced
February 7th	Applications are due
March 9th	Awards announced
June 12th	Applications are due
July 7th	Awards announced

Final reports are due on the last day of exams of the semester in which you indicated that your project would be completed and no later than the date of your graduation from Misericordia University. See final reporting guidelines on the Office of Sponsored Research website, under Student Research grant.

Submission: An original paper copy of the application (not to exceed 5 pages – excluding timeline, budget justification, budget, and references, double spaced, one inch margins, Times Roman 12 point font) cover page, and support letter, as well as an electronic copy of the application should be submitted to mnelson@misericordia.edu (Mary Jo Nelson-) by no later than 4 p.m. on the application due date. Incomplete applications will not be considered.

General Conditions
Award recipients are subject to general conditions. These can be found on the *Office of Sponsored Research* website under the Student Research Grants section under "GENERAL CONDITIONS."