

HOW TO UPLOAD YOUR POSITIVE COVID TEST TO MEDICAT

1. First log into myMU at <https://mymu.misericordia.edu>



2. Click on the myMU tab as seen in this image:
3. On the right hand side, locate the 'Important COVID-19 Information' Section
4. Click on the 'Upload COVID-19 Test Results' button as seen in the

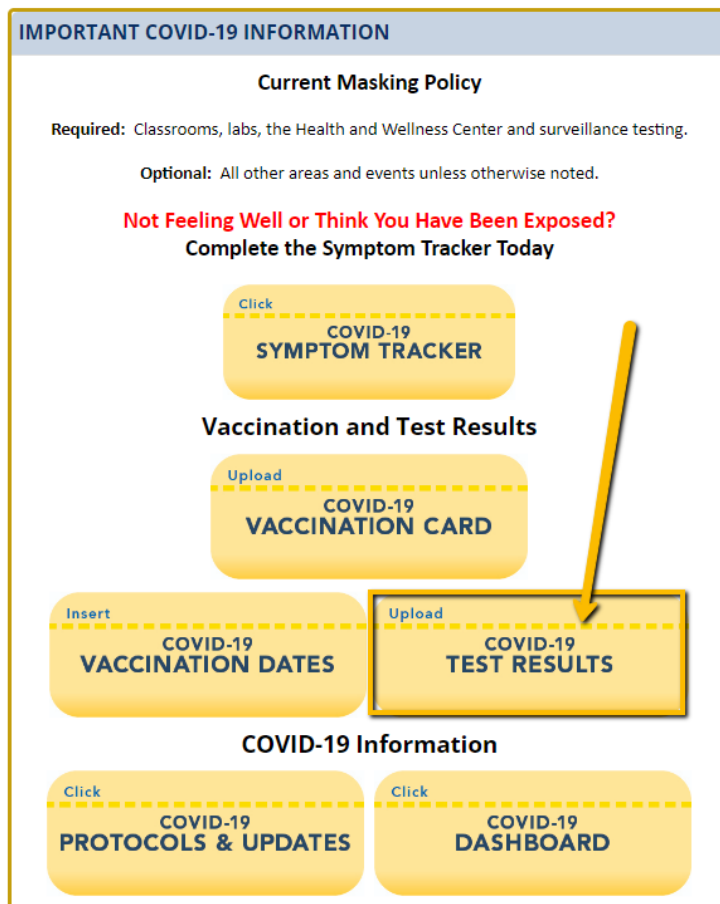


image:

5. This takes you to Medicaat where you can upload your documentation or photo of your positive test results:

The screenshot shows the 'Health & Wellness' logo with the tagline 'A healthier YOU begins at MU!'. Below the logo is a navigation bar with links: Home, COVID-19, Appts, Immunization, Insurance, Forms, Messages, Education, and an 'Upload' button highlighted with a yellow box. The main content area is titled 'DOCUMENT UPLOAD SECTION' and contains instructions for uploading documents, including a warning not to send health forms to the health center and details about file size and format. A list of documents available for upload is provided, with 'Proof Of Positive COVID Test' highlighted by a yellow box and a yellow arrow pointing to it. Below the list is a dropdown menu labeled 'Choose document you are uploading:'.

Health & Wellness
A healthier YOU begins at MU!

Home COVID-19 Appts Immunization Insurance Forms Messages Education **Upload**

DOCUMENT UPLOAD SECTION

To upload, please select appropriate document from the drop down list below.
Please be sure to include full name and student ID on each document

***PLEASE DO NOT SEND ANY HEALTH FORMS TO THE HEALTH CENTER ***

Scanned Documents must be smaller than 4 MB or at a setting of 150 DPI to achieve a smaller file. To upload documents: either save the scanned document to your computer/device or take a photo of the document. E-mail the photo copy to yourself and save to your computer for uploading. *Only Legible photo copies will be accepted.*

Click the Upload link, select the appropriate drop down box to upload each document separately. Once uploaded, go to immunization tab drop down menu to enter dates.

To view documents uploaded, click on "immunization" above, click on green "print" tab.

Documents available to be uploaded:
Authorization Form - Health And Wellness
Immunization Exemption Form Upload-Do Not Use For COVID
Immunization Exemption Waiver Form 8/21
Immunization Record
Physical Exam - Health And Wellness
Proof Of COVID-19 Vaccine
Proof Of Insurance Card - Primary Insurance
Proof Of Insurance Card - Secondary Insurance
Proof Of Negative COVID Results
Proof Of Positive COVID Test

Choose document you are uploading:

6. Attach your image and click submit.