**Misericordia University**

**Summer Undergraduate Research Fellowship (SURF) Program**

**Memorandum of Understanding (MOU) 2022**

**Project Information:**

Faculty Mentor: Student:

Project title & brief description:

Both parties hereby agree to the following programmatic and project expectations:

1. Student researcher will work an average of \_\_\_\_\_ hours per week for 10 weeks. (27-35hrs)
2. Students will not work an additional summer job on campus or off campus that interrupts their participation in SURF mandatory events or mandatory time on task. Should there be clinical participation requirements or other extenuating circumstances, students may seek the permission of their research advisor and the Director of the program. Failure to do so may result in reduction of the stipend or a suspension from the program.
3. Students are expected to attend bi-weekly remote professional development sessions throughout the SURF 2022 session. Faculty are invited (though not required) to attend.
4. All students and all faculty are required to attend the August presentations and the in-person October poster presentations.
5. Faculty and students are expected to maintain regular communication throughout the SURF session, and should plan to meet regularly to discuss project progress (suggested frequency is at least twice per week, though we realize that for many students and mentors this contact will be daily.).
6. Students and Mentors who do not participate in mandatory events or who approve reduction of student research hours without discussion with the program director, are subject to a one-year suspension from SURF participation.
7. Faculty and students should maintain professional codes of conduct throughout the SURF session.
8. Social distancing and masking policies will be followed indoors on campus.
9. Faculty will provide mentoring on the following: *(please enumerate below)*
10. Student responsibilities for the project duration will include: *(please enumerate and sign on the page below)*

*Detail Student responsibilities here.*

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Faculty Signature / Date Student Signature / Date