How to respond to a Stipulation(s).

STEP 1: Select to Tasks

STEP 2: Select to address Stipulation(s).

NOTE: iRIS will take you to this next Screen which is called a Review Response Submission Form where the PI can address the Stipulation(s).

The Review Response form consists of two (2) sections. This is the first.

These fields will be pre-filled for the PI.

You can Save and Continue to the Next Section.
**Stipulations and Comments**

**2.0 Stipulations and Comments**

**2.1 Please write your responses to each of the stipulations in the Details fields rather than in the Text fields.**

(The system keeps a history of stipulations and responses and it doesn’t work if it’s not used right.)

**Stipulation displayed here.**

**Do you accept this Stipulation?**

- [ ] N/A
- [ ] Yes
- [ ] No

Provide an explanation on how you addressed this stipulation.

**This will pop up, select OK.**

**Select to address Stipulation.**

**My Workspaces**

- [ ] My Workspaces
- [ ] My Submissions
- [ ] My Responses
- [ ] My Notes
- [ ] My Documents

**IRIS Application (Version 1.1)**

**Section view of Application**

- [ ] 1.0 General Information
- [ ] 2.0 IRIS Application
- [ ] 3.0 Eligibility
- [ ] 4.0 Study Locations
- [ ] 5.0 Study Summary
- [ ] 6.0 Study Outputs
- [ ] 7.0 Issues and Risks

**4.0 Study Locations**

**Operational Information**

**Study Locations**

Please indicate all locations to be used in support of this study.

**Select/fill in the appropriate fields.**

**STEP 3:** IRIS will take the PI directly to the section/question where they can make the correction. Save Section then select Back to return to the Review Response form and complete the process.
You are now done with responding to Stipulation(s).

**STEP 4:**
Select either button to complete the process.

**STEP 5:**
PI must select and apply their credentials to submit back to the Board for Review.